

# Annual Policy Statement

Civil Code 5310 (a) Within 30 to 90 days before the end of its fiscal year, the board shall distribute an annual policy statement that provides the members with information about association policies. The annual policy statement shall include all of the following information.

## 1. [Civil Code § 4035](#). Delivery to Association

The name and address of the persons designated to receive official communications to the association:

**Email-** [presidentAPLO@gmail.com](mailto:presidentAPLO@gmail.com) or [aplosecretary@gmail.com](mailto:aplosecretary@gmail.com)

**Physical address** P.O. Box 630 Pioneer, CA 95666

## 2. [Civil Code § 4041](#). Member Contact Information

Member contact form is available on [www.amadorpines.org](http://www.amadorpines.org), or contact [aplosecretary@gmail.com](mailto:aplosecretary@gmail.com)

A member shall, on an annual basis, provide written notice to the association secretary of all of the following:

1) The members preferred delivery method for receiving notices from the association, which shall include the option of receiving notices at one or both of the following.

a) A mailing address

b) A valid email address

2) An alternate or secondary delivery method for receiving notices from the association, which shall include the option to receive notices at one or both of the following:

a) A mailing address

b) A valid email address

c) Name and contact information of any legal representative.

d) Whether the separate interest is owner-occupied, is rented out, if the parcel is developed but vacant, or if the parcel is undeveloped land.

e) Members **do** have to provide on email address to the association.

## 3) [Civil Code § 4040](#). Providing Notice or Delivery to Individuals.

Members may submit a request to have notices sent to up to two different specified addresses, mail and or email to make changes to your account please fill out the Membership Form found on the website [www.amadorpines.org](http://www.amadorpines.org) or contact [aplosecretary@gmail.com](mailto:aplosecretary@gmail.com)

## 4) [Civil Code § 4045](#). Providing General Delivery or Notice.

Notices are posted on the bulletin boards by the mailbox clusters, Next-Door/Amador Pines, the Amador Pines Facebook group page and on our website [www.amadorpines.org](http://www.amadorpines.org) .If a member requests to receive general notices by individual delivery, all general notices to that member, shall be delivered pursuant Civil Code §4040.

## 5) [Civil Code § 4950](#). Meeting Minutes

The minutes, proposed minutes, or summary minutes, within 30 days, shall be distributed to any member upon request and upon reimbursement of the association's costs for making that distribution.

## 6) [Civil Code § 5920](#). Annual Notice of ADR Policy (Summary)

Failure of a member of the association to comply with the alternative dispute resolution requirements of Civil Code §5930 may result in the loss of the member's right to sue the association or another member of the association regarding enforcement of the governing documents or the applicable law. To find the complete ADR procedures go to [amadorpines.org](http://amadorpines.org) under Documents.

7) [Civil Code § 5105](#) The Election Rules. Approved 11/15/2022 This document is on the website [amadorpines.org](http://amadorpines.org) and explains the entire election process from nominations to election.